

AGENDA
STREETSCENE POLICY DEVELOPMENT AND
REVIEW PANEL

Date: Thursday, 9 January 2014

Time: 6:00 pm

Venue: Collingwood Room - Civic Offices

Members:

Councillor Miss T G Harper (Chairman)

Councillor Mrs S Pankhurst (Vice-Chairman)

Councillors J V Bryant
G Fazackarley
M J Ford, JP
D J Norris
D C S Swanbrow

Deputies: J S Forrest

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1. Apologies for Absence

2. Minutes (Pages 1 - 4)

To confirm as a correct record the minutes of the meeting of the Panel held on 24 October 2013.

3. Chairman's Announcements

4. Declarations of Interest and Disclosures of Advice or Directions

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct and disclosures of advice or directions received from Group Leaders or Political Groups, in accordance with the Council's Constitution.

5. Deputations

To receive any deputations of which notice has been lodged.

6. Streetscene Policy and Development and Review Panel Work Programme 2013/14 and Preliminary Work Programme 2014/15 (Pages 5 - 20)

To consider a report by the Director of Streetscene on the Panel's Work Programme for 2013/14 and the Preliminary Work Programme for 2014/15.

7. Six Monthly Report on Recycling Performance (Pages 21 - 30)

To consider a report by the Director of Streetscene on the Six Monthly Recycling Performance.

8. Bus Shelter Maintenance Contract (Pages 31 - 36)

To consider a report by the Director of Streetscene on the Bus Shelter Maintenance Contract.

9. The Impact of Weekly Refuse Collection (Pages 37 - 42)

To consider a report by the Director of Streetscene on the Impact of Weekly Refuse Collection.

P GRIMWOOD
Chief Executive Officer

Civic Offices
www.fareham.gov.uk
24 December 2013

**For further information please contact:
Democratic Services, Civic Offices, Fareham, PO16 7AZ
Tel:01329 236100
democraticservices@fareham.gov.uk**

FAREHAM

BOROUGH COUNCIL

Minutes of the Streetscene Policy Development and Review Panel

(to be confirmed at the next meeting)

Date: Thursday, 24 October 2013

Venue: Collingwood Room - Civic Offices

PRESENT:

Miss T G Harper (Chairman)

Mrs S Pankhurst (Vice-Chairman)

Councillors: J V Bryant, G Fazackarley, M J Ford, JP, D J Norris and
D C S Swanbrow

Also Present: Councillor L Keeble Executive Member for Streetscene (items 7
& 9)

The Vice-Chairman, Councillor Mrs S Pankhurst took the chair at the start of the meeting due to Miss T G Harper being delayed.



1. APOLOGIES FOR ABSENCE

There were no apologies for the absence.

2. MINUTES

It was AGREED that the minutes of the meeting of the Streetscene Policy Development and Review Panel held on 5 September be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest or disclosures of advice or directions made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. STREETSCENE POLICY AND DEVELOPMENT AND REVIEW PANEL WORK PROGRAMME

The Panel considered a report by the Director of Streetscene which reviewed the Panel's Work Programme.

The Director of Streetscene informed the Panel that on the agenda for the next meeting in January 2014, is a report on the preliminary work programme for 2014/15, and asked members to bring ideas for the work programme to that meeting.

Members were asked to note the revisions to the work programme as set out in item 2 of the report.

It was AGREED that the content of the report be noted.

7. GROUNDS MAINTENANCE WORKING ARRANGEMENTS

The Panel considered a report by the Director of Streetscene on the changes to working arrangements with the grounds maintenance service, in order to provide a more consistent standard of work across the service.

It was explained to members that the new working arrangements are having a positive effect on all grounds maintenance services and that the new team structure is allowing for a more proactive approach to the work being undertaken by each team and allows employees to take ownership over the work they do.

Compliments were given to the grounds maintenance team for the high standards maintained across the Borough.

It was AGREED that the content of the report be noted.

8. GLOBAL POSITIONING SYSTEM FOR VEHICLE FLEET

The Panel considered a report by the Director of Streetscene which provided an update on the progress of the procurement of a GPS system for the Council's vehicle fleet.

At the invitation of the Chairman Councillor Keeble addressed the Panel on this item.

It was AGREED that the content of the report be noted.

9. OPEN FORUM

At the invitation of the Chairman, Councillor Ford addressed the Panel to give an update on his recent visit to the Materials Recovery Facility.

The Director of Streetscene addressed the Panel regarding the recent media coverage surrounding legislation that comes into effect on the 1 January 2015, which concerns the segregation of all recycling. The Director of Streetscene explained that the biggest problem identified was concerning glass that is collected with other recycling, co-mingled recyclate. Fareham already collects glass separately to other recycling and therefore the quality of material for reprocessing is much higher.

It was explained to the Panel that it is likely that Fareham will meet two excluding criteria which will prevent the need to introduce separate recycling collections:

- 1) The high quality of the end product that the Project Integra Material Recovery Facilities are currently producing; and
- 2) It would not be environmentally and economically practical, due to the severe increase in capital costs, additional running costs and employee costs.

At the invitation of the Chairman Councillor Keeble addressed the Panel on this item.

The Director of Streetscene also addressed the Panel regarding the recent change of management of the Building Services department which now falls under the responsibility of the Director of Streetscene. As Building Services is a support service mainly involved with Council Housing it will not become part of the Streetscene Policy Development and Review Panel.

(The meeting started at 6.01 pm
and ended at 6.54 pm).

FAREHAM

BOROUGH COUNCIL

Report to Streetscene Policy Development and Review Panel

Date 09 January 2014

Report of: Director of Street Scene

Subject: PRELIMINARY WORK PROGRAMME 2013/14 AND DRAFT
2014/15

SUMMARY

At the meeting of the Panel on 6 March 2014, members will be asked to review the outcome of the work programme for the current year, 2013/14. Also at that meeting, the Panel will need to finalise the draft work programme for next year, 2014/15.

The report contains details of the position of the Panel's existing work programme for the current year, in order to allow an early assessment of progress. It also gives some background information to assist members in drawing up the work programme for next year.

RECOMMENDATION

The Panel is invited to give initial consideration to the outcome of the 2013/14 work programme and to the draft work programme for 2014/15.

INTRODUCTION

1. The outcomes for the work programme for the current year (2013/14) will be reviewed at the Panel's meeting on 6 March 2014. At the same time, it will be necessary for the Panel to finalise its work programme for the next year (2014/15).
2. In order to assist the process, members are invited to consider both issues at this meeting.

WORK PROGRAMME 2013/14

3. A copy of the current Work Programme is attached at Appendix A. It is suggested that the current work programme for 2013/14 is completed.

WORK PROGRAMME – NEXT YEAR 2014/15

Scrutiny Board Responsibilities

4. Members are reminded that the Scrutiny Board is generally responsible for:-
 - maintaining an overview of the discharge of the Council's Executive functions.
 - exercising the right to call-in, for reconsideration, any decisions made but not yet implemented by the Executive (and individual Executive Members) or key decisions made by officers in exercise of their delegated powers.
 - reviewing and/or scrutinising any decisions made or actions taken in connection with the performance of any of the Council's functions.
 - reviewing and/or scrutinising any matters affecting the strategic plans and financial affairs of the Council.
 - considering matters affecting the area or local people and, in so doing, reviewing and scrutinising the performance of other public bodies in the area.

Role of the Policy Development and Review Panels

5. The Policy Development and Review Panels are responsible for preparing their own work programmes. Those programmes should take account of the role of the Panels to:
 - assist in the development and formulation of policy.
 - report and advise upon policies and proposals relating to their particular service interest.
 - review the performance of services provided directly or indirectly by the Council.
6. There are six planned meetings of the Policy Development and Review Panels in the next municipal year, to deal with ordinary business.

Planning Next Year's Work Programmes

7. Members are invited to consider policy development and formulation items for the work programme for 2014/15. It has previously been suggested that a few items of major significance are chosen.
8. In addition to any other matters which members may wish the Panel to look at, the Executive may decide it wishes the Panel to carry out specific tasks during the next year.
9. At this stage, suggested items for next year are shown below, and are for members to discuss:-

15 May 2014

- Work Programme 2014/15

10 July 2014

- Work Programme 2014/15
- Presentation on Streetscene services and key achievements
- Annual report on trade waste

4 September 2014

- Work Programme 2014/15
- Healthcare waste collection service
- Hedge cutting and sports pitch renovation contract
- Annual review of Street cleansing service

23 October 2014

- Work Programme 2014/15
- Annual report on recycling performance
- Global positioning system for vehicle fleet
- Open forum

8 January 2015

- Work Programme 2014/15 and Draft 2015/16
- Annual review of Grounds maintenance service
- Vehicle fleet management

5 March 2015

- Final Review of Work Programme 2014/15 and Draft 2015/16
- Annual review of clothing and textile recycling
- Play area safety service replacement programme
- Open forum

10. Other general items may arise during the year, such as responding to consultation requests by the Government.

11. Statutory strategies and policy framework items will need to be reported to any combination of the Review Panels, the Scrutiny Board, the Executive and the Council, as appropriate.

RISK ASSESSMENT

12. There are no significant risk considerations in relation to this report

CONCLUSION

13. Members are invited to give preliminary consideration to the outcome of the Panel's work programme for the current year. In addition, members are asked to start drawing up an outline of a draft work programme for next year. Further consideration can then be given to these matters at the meeting on 6 March 2014.

Appendix A Streetscene Policy Development and Review Panel Work Programme 2013/14

Background Papers:

None

Reference Papers:

Streetscene Work Programme 2013/14

Report to Council – 12 December 2013 - Schedule of Meetings 2014/15

Enquiries:

For further information on this report please contact Paul Doran. (Ext 4572)

**STREETSCENE POLICY DEVELOPMENT AND REVIEW PANEL – WORK PROGRAMME
2013/14**

Date	Subject	Type of Item
May 2013	• Work Programme 2013/14	Programming
	• Presentation on Streetscene services and key achievements	Information
	• Open Forum	Discussion
July 2013	• Work Programme 2013/14	Programming
	• Review of corporate cleaning contract	Information
	• Street cleansing service	Information
	• Kerbside Food and Vegetable Waste Collection	Review
September 2013	• Work Programme 2013/14	Programming
	• Annual report on trade waste	Information
	• Street lighting	Information
	• Play area maintenance	Information
	• Clothing and Textile Recycling Contract	Information
October 2013	• Work Programme 2013/14	Programming
	• Grounds maintenance working arrangements	Information
	• Global positioning system for vehicle fleet	Information
	• Open forum	Discussion
January 2014	• Preliminary Work Programme 2013/14 & 2014/15	Programming
	• Six monthly report on recycling performance	Information
	• Bus shelter maintenance contract	Information

	<ul style="list-style-type: none"> • The Impact of Weekly Refuse Collection report 	Information
March 2014	<ul style="list-style-type: none"> • Final review of the Work Programme for 2013/14 and draft 2014/15 	Programming
	<ul style="list-style-type: none"> • Progress Report on Clothing and Textile Recycling Contract 	Information
	<ul style="list-style-type: none"> • Progress report on Hedge Cutting Contract 	Information
	<ul style="list-style-type: none"> • Vehicle Fleet Management 	Information
	<ul style="list-style-type: none"> • Grounds Maintenance Work Scheduling System 	Information

Streetscene Policy Development and Review Panel – 9 January 2014
Progress on Actions since last meeting of 2012/13

Date of Meeting	7 March 2013
Subject	Streetscene Policy Development and Review Panel Work Programme 2012/13
Type of Item	Programming
Action by Panel	<p>The Panel considered a report by the Director of Streetscene which reviewed the outcomes of the Panel's work programme for 2012/13 and suggested a draft work programme for 2013/14.</p> <p>The Director of Streetscene acknowledged that several members had commented over the proposed work programme for 2013/14 as many of the items on the work programme are for information only. He explained that the Streetscene department had gone through several major changes over the past few years and that all services had been streamlined and now operate far more efficiently, which has resulted in there being fewer items needing reviewing on the work programme. He also explained to the Panel that he had introduced a new item, open forum, onto the work programme. This is to allow members more opportunity to raise issues or to discuss items as they come up through the year.</p> <p>It was AGREED that:-</p> <ul style="list-style-type: none"> (a) the review of the work programme for 2012/13, as shown in Appendix A to the report, be noted; (b) the proposed work programme for 2013/14, as set out in Appendix A to these minutes, be approved; an (c) the proposed work programme for 2013/14 be submitted to Council for approval.
Outcome	The Council confirmed the proposed work programme for 2013/14 at its meeting on 25 April 2013
Link Officer	Paul Doran
Subject	Additional Item – Textiles Update
Type of Item	Information
Action by Panel	<p>At the approval of the Chairman for an additional item, the Director of Streetscene gave an update on the textiles recycling.</p> <p>He explained to the Panel that the new textile arrangements will come into effect in April 2013. The contract for the textile</p>

	<p>arrangements had been put out to tender and the tender has been awarded to European Recycling Company, and this will be a 4 year contract. The current charity banks on the Fareham Borough Council sites will be removed on 1 April 2013 and the new banks installed 4 April 2013. It was also explained to the Panel that there is currently a consultation taking place with the public where a number of options had been identified as to how the proceeds could be distributed.</p> <p>At the invitation of the Chairman Councillor Keeble addressed the Panel on this item, and informed them that he will be bringing this item to the Executive in April.</p> <p>Members discussed this topic at length and agreed that it is an extremely positive change to the current textile arrangement, which will have a positive benefit for the residents on Fareham. Members also expressed a keen interest in ensuring that this new arrangement is well advertised so that the public are made fully aware of it and the benefits of it.</p>
Outcome	<p>Report to the Executive meeting 15 April 2013. The following decisions were made:-</p> <p>RESOLVED that the Executive approves:</p> <ul style="list-style-type: none"> (a) that 90% of the net proceeds from the clothing and textile recycling contract be given to good causes with the remaining 10% being retained by the Council and used to help keep Council Tax bills down by supporting services for residents; (b) that from 90% of net proceeds, the 3 current textile bank operators – Air Ambulance Service, Salvation Army and TR Aid (Textile Recycling for Aid and International Development) will receive a guaranteed income of a share of £35,000 based on the current proportion of tonnages collected by each operator and subject to the tonnages of textiles being collected remaining at a sufficiently high level to permit this; and (c) that the remainder of the 90% of net proceeds from the clothing and textile contract be allocated to the Council's Community Fund from which residents and local groups can bid.
Link Officer	Paul Doran
Date of Meeting	16 May 2013
Subject	Streetscene Policy Development and Review Panel Work Programme 2013/14

Type of Item	Programming
Action by Panel	<p>The Panel considered a report by the Director of Streetscene on the Panel's work programme for 2013/14. The Director of Streetscene advised the Panel of two proposed amendments to the Work Programme. Following a motion by Councillor Norris to the Council on 25 April 2013 regarding a proposal for consideration on the feasibility of a kerbside food and waste collection service it has been agreed that a report on this will be brought to the Panel in July. At the request of Councillor Davies for the report on Bus Shelter Maintenance Contract to be brought forward from march 2014, this is to be swapped with the Textile Recycling report in January 2014.</p> <p>It was AGREED that:-</p> <ul style="list-style-type: none"> (a) a report on 'Feasibility of Kerbside Food and Vegetable Waste Collection' be added to the work programme for 11 July 2013; (b) the report on 'Clothing and Textile Recycling Contract' be moved from 11 July 2013 to 5 September 2013; (c) the report on 'Bus Shelter Maintenance Contract' be moved from 6 March 2014 to 9 January 2014; (d) the report on 'Progress Report on Clothing and Textile Recycling Contract' be moved from 9 January 2014 to 6 March 2014; and (e) subject to (a), (b), (c) and (d), the proposed work programme for 2013/14, as shown in Appendix A to the report, be endorsed
Outcome	Work Programme for 2013/14 Confirmed
Link Officer	Paul Doran
Subject	Presentation on Streetscene Services and Key Achievements
Type of Item	Information
Action by Panel	<p>The Panel received a presentation from the Director of Streetscene and Managers within the Streetscene Department which gave an overview of the services provided by the department. The presentation was broken down in to a number of sections:</p> <ul style="list-style-type: none"> Introduction Transport Management Refuse and Recycling Operations Parks and Open Spaces <p>Each section was presented by the appropriate Manager who took questions from members on that section.</p>

	It was AGREED that the Director of Streetscene and Managers be thanked for their presentation.
Outcome	Presentation Noted.
Link Officer	Paul Doran
Subject	Open Forum
Type of Item	Discussion
Action by Panel	<p>The Panel was invited to participate in a recycling exercise by the Recycling Co-Ordinator with the purpose of giving the Panel a better understanding of the recycling facilities offered by the Council.</p> <p>At the invitation of the Chairman, Councillor Keeble addressed the Panel on this item.</p> <p>Members agreed that the exercise was extremely helpful and that it would be a useful exercise for all members to participate in.</p>
Outcome	
Link Officer	Sue Hand
Date of Meeting	11 July 2013
Subject	Streetscene Policy and Development and Review Panel Work Programme
Type of Item	Programming
Action by Panel	<p>The Panel considered a report by the Director of Streetscene which reviewed the Work Programme for 2013/14. Member's attention was drawn to item two of the report, revisions to the work programme, which highlighted the changes agreed at the previous meeting and proposed a change of date for the October meeting from 31 October 2013 to 24 October 2013.</p> <p>At the invitation of the Chairman, Councillor Keeble addressed the Panel on this item.</p> <p>It was AGREED that:-</p> <p>(a) the proposed change of date be submitted to Council for approval; and</p> <p>(b) the proposed work programme for 2013/14, as set out in Appendix A of the report, be endorsed.</p>
Outcome	Content of the report noted.

Link Officer	Paul Doran
Subject	Review of Corporate Cleaning Contract
Type of Item	Information
Action by Panel	<p>The Panel considered a report by the Director of Streetscene which gave an update on the performance of the Corporate Cleaning Contract that was awarded to Fountains Environmental Limited (now OCS) on 10 January 2011.</p> <p>Members noted that the complaints regarding the Corporate Cleaning have decreased since last year, and were reassured that the Council is working closely with the contractors to ensure that the terms and conditions of the contract are met.</p> <p>It was AGREED that the content of the report be noted.</p>
Outcome	Content of Report Noted
Link Officer	Sue Woodbridge
Subject	Feasibility of Kerbside Food and Vegetable Waste Collection Service
Type of Item	Discussion
Action by Panel	<p>Following a motion presented to Council on 24 April 2013, the Panel considered a report by the Director of Streetscene which investigated the feasibility of introducing a kerbside domestic food and vegetable waste collection service in the Borough.</p> <p>The report was presented by the Director of Streetscene who took questions from members after each option in the report.</p> <p>At the invitation of the Chairman, Councillor Keeble addressed the Panel on this item.</p> <p>At the invitation of the Chairman, Councillor Norris addressed the Panel on this item, and thanked the Streetscene team for their efforts in looking into the feasibility of this service.</p> <p>The Panel AGREED that a kerbside food and vegetable waste collection service should not be introduced at this time due to the significant capital and revenue costs that would be incurred; the detrimental effect on the environment; little evidence of resident demand and the low take-up rates in other authorities.</p>
Outcome	Content of report noted.

Link Officer	Paul Doran
Date of Meeting	5 September 2013
Subject	Streetscene Policy Development and Review Panel
Type of Item	Programming
Action by Panel	<p>The Panel considered a report by the Director of Streetscene on the Work Programme for 2013/14.</p> <p>Members were asked to note the revisions to the work programme as set out in item 2 of the report.</p> <p>It was AGREED that the Work Programme for 2013/14, as set out in Appendix A of the report, be approved.</p>
Outcome	Content of the report noted
Link Officer	Paul Doran
Subject	Clothing and Textile Recycling Contract
Type of Item	Information
Action by Panel	<p>The Panel considered a report by the Director of Streetscene which provided an update on the Clothing and Textile Contract that was awarded to European Recycling Company (ERC) on 1 April 2013.</p> <p>The Panel noted the positive progress made so far with the new textile recycling contract and were keen to ensure the scheme remains a success in the future. The Panel requested that Officers investigate the possibilities for promoting the scheme to highlight the positive benefits of textile recycling.</p> <p>At the invitation of the Chairman, Councillor Keeble addressed the Panel on this item.</p> <p>It was AGREED that the content of the report be noted.</p>
Outcome	Content of the report noted.
Link Officer	Paul Doran
Subject	Play Area Maintenance
Type of Item	Information
Action by Panel	The Panel considered a report by the Director of Streetscene which gave an overview of the maintenance and inspection service provided for the Council's play areas.

	<p>The Panel complimented the inspection team on the high standards in which the play areas are kept and for maintaining an extremely busy inspection schedule.</p> <p>It was AGREED that the content of the report be noted.</p>
Outcome	Content of report noted.
Link Officer	Mick Gore
Subject	Street Lighting
Type of Item	Information
Action by Panel	<p>The Panel considered a report by the Director of Streetscene which gave an update on the current arrangements for the maintenance of street lights owned by Fareham Borough Council.</p> <p>It was AGREED that the Panel recommends to the Executive that the remaining 62 street lights should be transferred to Hampshire County Council Street Lighting Public Finance Initiative.</p>
Outcome	<p>Report to the Executive meeting 4 November 2013. The following decisions were made:-</p> <p>RESOLVED that the Executive approves:</p> <p>(a) the transfer of 62 light columns to the Hampshire PFI maintenance agreement; and</p> <p>(b) the capital expenditure of £85,000 to complete the transfer.</p>
Link Officer	Sue Woodbridge
Subject	Annual Report on Trade Waste
Type of Item	Information
Action by Panel	<p>The Panel considered a report by the Director of Streetscene on the Annual Report for Trade Waste.</p> <p>It was AGREED that the content of the report be noted.</p>
Outcome	Content of the report noted
Link Officer	Paul Doran
Date of Meeting	24 October 2013
Subject	Streetscene Policy Development and Review Panel Work Programme 2012/13

Type of Item	Programming
Action by Panel	<p>The Panel considered a report by the Director of Streetscene which reviewed the Panel's Work Programme.</p> <p>The Director of Streetscene informed the Panel that on the agenda for the next meeting in January 2014, is a report on the preliminary work programme for 2014/15, and asked members to bring ideas for the work programme to that meeting.</p> <p>Members were asked to note the revisions to the work programme as set out in item 2 of the report.</p> <p>It was AGREED that the contents of the report be noted.</p>
Outcome	Report Noted
Link Officer	Paul Doran
Subject	Grounds Maintenance Working Arrangements
Type of Item	Information
Action by Panel	<p>The Panel considered a report by the Director of Streetscene on the changes to working arrangements with the grounds maintenance service, in order to provide a more consistent standard of work across the service.</p> <p>It was explained to members that the new working arrangements are having positive effect on all grounds maintenance services and that the new team structure is allowing for a more proactive approach to the work being undertaken by each team and allows employees to take ownership over the work they do.</p> <p>Compliments were given to the grounds maintenance team for the high standards maintained across the Borough.</p> <p>It was AGREED that the content of the report be noted.</p>
Outcome	Report Noted and Team Thanked.
Link Officer	Mick Gore
Subject	Global Positioning System for Vehicle Fleet
Type of Item	Information
Action by Panel	The Panel considered a report by the Director of Streetscene which provided an update on the progress of the procurement of a GPS system for the Council's vehicle fleet.

	At the invitation of the Chairman, Councillor Keeble addressed the Panel on this item. It was AGREED that the content of the report be noted.
Outcome	Report Noted.
Link Officer	Trevor Beard
Subject	Open Forum
Type of Item	Discussion
Action by Panel	<p>At the invitation of the Chairman, Councillor Ford addressed the Panel to give an update on his recent visit to the Materials Recovery Facility.</p> <p>The Director of Streetscene addressed the Panel regarding the recent media coverage surrounding legislation that comes into effect on the 1 January 2015, which concerns the segregation of all recycling. The Director of Streetscene explained that the biggest problem identified was concerning glass that is collected with other recycling, co-mingled recyclate. Fareham already collects glass separately to other recycling and therefore the quality of material for reprocessing is much higher.</p> <p>It was explained to the Panel that it is likely that Fareham will meet two excluding criteria which will prevent the need to introduce separate recycling collections:</p> <ol style="list-style-type: none"> 1) The High quality of the end product that the Project Integra Material Recovery Facilities are currently producing; and 2) It would not be environmentally and economically practical, due to the severe increase in capital costs, additional running costs and employee costs. <p>At the invitation of the Chairman, Councillor Keeble addressed the Panel on this item.</p> <p>The Director of Streetscene also addressed the Panel regarding the recent change of management of the Building Services department which now falls under the responsibility of the Director of Streetscene. As Building Services is a support service mainly involved with Council Housing it will not become part of the Streetscene Policy Development and Review Panel.</p>
Outcome	Information Noted.
Link Officer	Paul Doran
Date of Meeting	9 January 2014
Subject	Review of the Work Programme for 2012/13 and Draft for 2013/14

Type of Item	Programming
Action by Panel	
Outcome	
Link Officer	Paul Doran
Subject	Six Monthly Report on Recycling Performance
Type of Item	Information
Action by Panel	
Outcome	
Link Officer	Sue Hand
Subject	Bus Shelter Maintenance Contract
Type of Item	Information
Action by Panel	
Outcome	
Link Officer	Sue Woodbridge
Subject	Impact of Weekly Refuse Collection
Type of Item	Information
Action by Panel	
Outcome	
Link Officer	Kitty Rose

FAREHAM

BOROUGH COUNCIL

Report to Streetscene Policy Development and Review Panel

Date 09 January 2014

Report of: Director of Street Scene

Subject: SIX MONTHLY REPORT ON RECYCLING PERFORMANCE

SUMMARY

The purpose of this report is to provide information on the recycling facilities offered by the Council to residents of the Borough and the quantities collected.

RECOMMENDATION

That members note the contents of the report.

INTRODUCTION

1. Fareham Borough Council provides two main recycling services to residents; a kerbside collection of materials (in the blue top bins), and a network of bring bank sites for other materials (mainly glass and textiles).
2. For the last few years the Council has maintained a position whereby approximately 38% of the total domestic waste generated is sent for recycling. This is one of the highest rates in Hampshire.
3. The benefits of this achievement are twofold:
 - Environmental - the amount of waste sent to landfill is minimised, as all other residual (green top wheeled bin) waste is sent to an energy recovery facility (ERF) where it is burned to generate electricity.
 - Financial - the Council receives a significant level of income from the sale of materials sent for recycling.
4. The waste is disposed of or sorted for recycling at facilities managed through Project Integra (PI). This is a partnership of all the waste collection and disposal authorities in Hampshire, working together with Veolia Environmental Services.

KERBSIDE RECYCLING

5. All households in the Borough have access to a fortnightly collection for the following materials:
 - **Paper** - Newspapers, magazines, catalogues, yellow pages, office paper and envelopes. Shredded paper cannot be collected as it gets blown around in the sorting plant, and can also clog the machinery.
 - **Card** - Large boxes should be broken down. Soiled boxes such as pizza boxes should not be placed in the recycling bin.
 - **Food tins and drink cans** - should be washed if possible.
 - **Aerosols** - Cans such as deodorants, hair sprays, air fresheners and furniture polish can all be accepted for recycling. They should not be pierced or squashed, and plastic lids should be removed. Aerosols with orange hazard symbols are not suitable and should be placed in the household waste bin.
 - **Plastic bottles** - No other sort of plastic, such as yoghurt pots and convenience food trays are acceptable due to different types of plastic used which would require a level of segregation that is not economically viable in the UK at present.
6. Recyclables collected in the blue top bin are taken to the Materials Recovery Facility (MRF) in Portsmouth. They are sorted by a combination of automatic and manual processes. From the MRF, materials are sent for re-processing into new products.
7. Recycling must be placed loose in the bin, not in bags, as staff at the MRF are unable to see if there is potentially hazardous material in them. The only exception is clear plastic bags, because staff can see if they contain recyclable materials. Clear plastic bags are sent out on request to residents waiting for a recycling bin, or who occasionally have a large amount of recyclable material. Residents are permitted two recycling bins if required.

GARDEN WASTE

8. The Council also provides a fortnightly kerbside collection of garden waste from all households in the Borough. One reusable sack is emptied at no additional charge to the householder. Residents wishing to dispose of additional garden waste can purchase additional disposable bags at a cost of £21.50 for 25 bags, or £5.25 for 5 bags.
9. Garden waste is taken to the Veolia Environmental Services transfer station at Warren Farm, where it is bulked up and sent on to Little Bushy Warren, near Basingstoke, for processing. It is composted into a soil conditioner called Pro-Grow, which is made available for sale at household waste recycling centres throughout the county.
10. No income is received by the Council for the recycling of garden waste; however, the tonnage collected is included in the authority's published recycling figures. In the first six months of the current financial year (April-September 2013) a total of 2,396 tonnes of green waste was collected. This is lower than the 2,636 tonnes collected in the same period last year (April-September 2012). The summer of 2013 was hot and dry. In comparison, the summer of 2012 was warm and wet, so vegetation grew more quickly.

GLASS RECYCLING BANKS

11. There is a network of 44 glass bring bank sites across the Borough that collect approximately 2,000 tonnes (projected 2013-14 1,980 tonnes) of glass per annum. The glass is sent for recycling to Berrymans in Doncaster. Glass is the only material that can be repeatedly recycled into the same product.

CLOTHING AND TEXTILE RECYCLING BANKS

12. Since April 2013, clothing and textile recycling banks on public land in Fareham have been managed by the European Recycling Company (ERC), under a four year contract with the Council. An additional 16 banks have been installed around the Borough increasing the total number of textile recycling banks to 30. A list of all sites in the contract can be found at Appendix A.
13. All textiles, clothing, household linens, shoes and accessories can be reused or recycled. 80% of what is put in textile banks is re-worn. The ERC can recycle worn, old items, as long as they are clean. They can be used to make a wide variety of materials according to customers' requirements; for example car insulation or roofing felt. The sorting plant's technology can combine materials to meet customers' exact product needs, for example fibres only from wool, cotton or acrylic.
14. The ERC operate to a Zero Waste philosophy. Nothing goes to waste; buttons, zips, chains and rivets are removed from old clothing by state-of-the-art processing machines and sent for recycling. Even the dust generated in the processes is compressed into blocks and used again in the manufacture of paper.
15. The Council's Executive agreed on 15th April 2013 that 90% of the proceeds from clothing and textile recycling would go to charities that had banks on council land prior to the new arrangements, and the Council's Community Fund for the duration of the contract, to support local projects that benefit residents or the environment. The remaining 10% is used to support Council services and help keep Council Tax bills

down in the same way as the income derived from the sale of other recyclables does.

16. The Executive also agreed that the charities who previously operated textile banks on Fareham Borough Council land would receive a guaranteed income equal to what they previously earned from these banks. The charities concerned are Hampshire and Isle of Wight Air Ambulance Service, Salvation Army and TR Aid (Textile Recycling for Aid & International Development).

TEXTILE TONNAGES COLLECTED

17. At the start of the contract, it took a few weeks to install all the banks and establish the service. The table shows tonnages collected from all sites (including charity sites on private land) and the figures indicate an increase over time in the tonnages collected.

Month 2012	Textiles collected (tonnes)	Month 2013	Textiles collected (tonnes)
April 2012	24.00	April 2013	20.85
May 2012	22.91	May 2013	20.64
June 2012	25.73	June 2013	20.05
July 2012	22.24	July 2013	22.09
August 2012	22.07	August 2013	23.57
September 2012	25.08	September 2013	22.83

18. It is very difficult to compare specific sites. The 16 new sites in place will have taken materials which in previous years would have gone in a different bank. There is also no way of knowing how much material is taken by residents to charity shops, or left out for kerbside collectors.

PAPER RECYCLING BANKS

19. There are nine paper bank sites around the Borough, operated by Palm Recycling. There is no cost to the Council to operate them, and no income is received. Two banks were removed in June 2013, from Holly Hill car park and Palmerston Avenue car park, because they did not take enough to be viable.
20. The banks take paper and card, which can be recycled at home in the blue top bin. They also provide a disposal route for large cardboard, and they take shredded paper, which cannot go in the blue top bin. In the last year (2012-13), 75 tonnes of paper and card was taken for recycling.

RECYCLING BANKS FOR BOOKS, DVDS AND CDS

21. There are nine recycling banks across the Borough operated by charities to collect these materials for sale in the charity's shops. One bank, in Stubbington, was recently removed by the charity because it was no longer viable. Weights collected contribute to

the Recycling Rate.

22. In June 2013, the Council was required to remove the glass recycling banks from the Sainsbury's site at Broadcut. Sainsbury's has entered into a national partnership with a recycling company to manage all recycling facilities on their land. The glass, paper and textile recycling facilities remain, but the Council does not operate them and receives no income from them. There is also a bank provided for mixed plastics. Details of the tonnages collected are supplied for the Borough's Recycling Rate.

RECYCLING STATISTICS

23. The table below shows a comparison of figures from the first half of 2013-14 and 2012-13.

Statistic	Average for Apr-Aug 12/13	Average for Apr-Aug 13/14
Overall Recycling %	39.6%	37.9%
Recycling Rate without Garden Waste	29.4%	27.8%
Garden Waste tonnage	451	410
Residual (green top) tonnage	1639	1637
Recycling (blue top bin) tonnage gross	633	591
MRF Reject %	10.5%	12.6%
Recycling (blue top bin) tonnage net	566	517
Bring Bank Glass tonnage	172	171
Average Residual (green top) Waste Kgs / HH	34.2	34.0

24. The overall Recycling Rate has reduced by just over 1.5% compared to the previous year. The amount of refuse collected has remained static, while the amount of recyclables collected has reduced slightly. Tonnages of glass collected for recycling have remained the same.

25. In May 2012, the Environment Agency issued guidance to all Local Authorities stating that seasonal street leaf sweepings would no longer be acceptable for composting. The main reason is that contamination levels in the street leaf sweepings were too high to produce 'quality compost' marketed as non-waste, or compost that can be spread to agricultural land under waste controls. In previous years leaf fall collected from street sweeping contributed approximately 2% toward the overall Recycling Rate.

26. This reduction in the Recycling Rate is a trend seen across the Project Integra partnership, and nationally. The Recycling Rate in England has risen by only 0.2% and performance ranges from 67% recycling in Rochford District Council to 12% in Ashford Borough Council. This variation is an indication of the broad range of methods and materials that disposal authorities use.

27. A wet summer in 2012 meant more garden waste was collected than in 2013. For comparison, in August 2012, 475 tonnes of garden waste was collected; for August 2013 the figure was 363, a 23% reduction. The hot summer of 2013 followed a cold spring; March 2013 was recorded as the coldest in over 50 years. Therefore growth, and consequently garden waste, this year was considerably less than last year. This is

highlighted by figures for March where the tonnage of garden waste for March 2013 was 139, less than half the 296 tonnes collected in March 2012.

28. The MRF Reject Rate has also increased. This is the amount of non-recyclable material rejected at the Materials Recovery Facility (MRF). This change in the Reject Rate has been identified and addressed through a project with the Council's recycling collection crews, funded through the Project Integra Recycle for Hampshire campaign. Each crew received an extra training session, and an extra loader was deployed for one day for each area, to cover the whole of the Borough.
29. This meant the regular crew were able to identify more contamination in bins, and leave hangers to remind residents. It is difficult to assess the results of this work on specific tonnages, however, by leaving hangers where a bin was contaminated, it is possible to target the message to the specific household attempting to recycle correctly.

INCOME

30. The income derived from the sale of materials collected from blue top recycling bins is allocated back to each authority according to the tonnages collected, and the market price of each material that pertains at the time. These arrangements are managed on behalf of all PI authorities by Hampshire County Council and Veolia Environmental Services.
31. In the financial year 2012-13, Fareham Borough Council received approximately £300,000 from the sale of recycled materials sent to the MRF, based on a net total of 6,696 tonnes of material recycled. The income received each year has fluctuated due to the varying price for each type of material. Full details of all income received from recycling activities for the last three financial years can be found at Appendix B.
32. Income from the sale of glass varies according to market conditions. Currently, clear glass achieves £48.50 per tonne, and mixed (coloured) glass £44.50 per tonne (Sept 2013 figure). It remains cost-effective to collect glass in two streams, clear and mixed coloured glass. Details of the income received from glass recycling can be found at Appendix B.
33. Recycling credits are an incentive for waste collection authorities (WCA) received from their waste disposal authority (WDA) for initiatives in recycling. The WCA receives recycling credit in direct proportion of the saving made from the cost of disposal or collection as a result of separation of waste for recycling. The Council receives recycling credits from Hampshire County Council for glass collected from bring bank sites. Details of the recycling credits received for the last three financial years can be found at Appendix B.
34. From 2013-14 a significant income will be generated from the sale of textiles collected from blue banks across the Borough.

RISK ASSESSMENT

35. There are no significant risk considerations in relation to this report

CONCLUSION

36. The Council currently provides a variety of recycling services that have environmental benefits through a reduction in the amount of household waste and the re-use and recycling of a number of materials in manufacturing processes.
37. There is also a financial benefit to council tax payers, as the income received from the sale of recycled material is used to reduce the net cost of providing waste and recycling collection services to residents. It is worth noting, however, that market prices achieved from these sales do vary and, as a result, the levels of income are not guaranteed.
38. Through the introduction of the Textile Recycling Contract, residents now have more opportunities available to them across the Borough to recycle their textiles and by doing this are also helping local community groups and charities with funding through the Community Fund.
39. Through Project Integra, the Council regularly reviews the type of recycling services it can provide, giving due consideration to issues of sustainability and affordability.

Appendix A - All sites in the textile recycling contract

Appendix B - Summary of income and credits received for recycling for the last three financial years

Background Papers:

None

Reference Papers:

None

Enquiries:

For further information on this report please contact Sue Hand. (Ext 4554)

Appendix A

All Sites in the Textile Recycling Contract

Barrys Meadow car park, Titchfield
Bath Lane car park, Fareham
Bishopsfield Road Car Park, Fareham
Burrige Sports & Social Club, Botley Road, Burrige
Civic Way Car park, Fareham
Community Centre car park, Mill Street, Titchfield
Fareham Park Community Centre car park, Henry Cort Drive, Fareham
Fareham Youth Centre, Osborn Road, Fareham
Ferneham Hall car park, Fareham
Harper Way, Fareham – alongside Taxi Rank
Highlands Road, Fareham – car park in front of shops
Holly Hill car park, Sarisbury Green
Leisure Centre car park, Fareham
Lysses car park lower, Fareham
Lysses car park upper, Fareham
Malthouse Lane car park, Fareham
Market car park, Portchester
Market Quay car park, Fareham
Middle Road car park, Park Gate
Monks Hill car park, Hill Head
Osborn Road multi storey car park, Fareham – pedestrian entrance
Passage Lane car park, Warsash
Priory Park Community Centre car park
Salterns Road car park, Hill Head
Stubbington Community Centre car park
Wallington Community Centre car park
Warsash Road car park, Warsash
Western Road, Fareham – car park behind Holy Trinity Church
Western Road, Fareham – opposite Duke of Connaughts Club
Wicor Recreation Ground car park, Portchester

Appendix B

Summary of Income and Credits Received for Recycling for the Last Three Financial Years

	2010-11	2011-12	2012-13
Sale of material from the MRF	£213,539	£376,372	£300,300
Sale of glass	£34,370	£20,095	£26,369
Glass recycling credits	£79,021	£66,143	£76,286
Total	£326,930	£462,610	£402,955

FAREHAM

BOROUGH COUNCIL

Report to Streetscene Policy Development and Review Panel

Date 09 Jan 2014

Report of: Director of Street Scene

Subject: BUS SHELTER MAINTENANCE CONTRACT

SUMMARY

The purpose of this report is to advise Members on the current arrangements for the maintenance of bus shelters across the borough.

RECOMMENDATION

Members are asked to note the contents of the report.

INTRODUCTION

1. At the current time, there are 161 bus shelters across the borough of Fareham. They are mainly located along the main arterial routes across the borough.
2. The shelters are located at various 'well used' stops to provide protection from the elements for users of the bus service predominately provided by First Bus, but other bus operators do have had hoc services that also pass by.

MAINTENANCE CONTRACT

3. On 27 March 2001, a contract was awarded to Primesight Ltd to maintain the bus shelters in Fareham. The contract is for a period of 15 years ending in 26 March 2016.
4. Primesight agreed to operate bus shelters in the borough based upon exclusive advertising rights on 47 shelters in return for undertaking maintenance of the remaining 120 bus shelters that were present at the time. The contract also allowed for an additional twenty bus shelters over the lifespan of the contract.
5. The table below highlights the breakdown of the current numbers and it can be seen that the numbers of bus shelters has increased by forty one since the start of the contract so is in excess of what was originally agreed.

	Original contract Nos.	Extra shelters allowed for	Further shelters.	Total
Primesight	47	-	2	49
FBC	73	20	19	112
Total	120	20	21	161

6. The 49 bus shelters erected and operated by Primesight, including all the advertisement panels, and signs are the property of Primesight with the remaining shelters being in the Council's ownership. It is possible, although unlikely, that Primesight could remove all of the advertising shelters that they originally installed, at the end of the contract period.
7. A summary of the maintenance to be undertaken by Primesight can be found in Appendix A

CURRENT CONDITION OF BUS SHELTER STOCK

8. The table below splits the current bus shelter stock into two types, those that are powder coated aluminium or those that are of an older galvanised type.

	Powder coated aluminium shelter	Old galvanised / aluminium shelter	Total
Primesight	49	-	49
FBC	77	35	112
Total	126	35	161

9. The 49 powder coated aluminium ones erected by Primesight are nearly fifteen years old and are beginning to show their age. The advertising panels require frequent

attention, the electrical installations are becoming old, the paint is beginning to peel off in places and the polycarbonate glazing panels are fairly scratched and difficult to see through.

10. The ages of the 77 powder coated aluminium ones belonging to the Council range from 1 year to at least 12 years old. The remaining 35 older shelters are between 15 and 20 years old and look quite unattractive although still protect people from the elements.

BUDGETS

11. There is a very limited annual revenue budget available for bus shelters, due to the fact that the Primesight contract includes for much of the maintenance and repair obligations.

Budget	2103/14
Employees related	£1,600
Premises related	£7,000
Internal recharges	£600
Total	£9,200

12. With approximately £7000 per annum it allows for the total replacement of approximately two old bus shelters or the repair/upgrade of three or four shelters per year. With over thirty five old bus shelters it would take many years to replace the entire stock in the borough.

13. Since Streetscene took over the responsibility for bus shelters the following have been replaced, some of which have utilised funds from Hampshire County Council (HCC) and Fareham Borough Council's Community Action Team (CATS) funding.

- (a) Coach Hill, Titchfield (new shelter)
- (b) Locks Road, Locks Road X 2 (replacement)
- (c) Locks Heath District Centre, Locks Heath x 1 (replacement)
- (d) Hillson Drive, Fareham x 2 (new shelters)
- (e) White Hart Lane, Portchester (replacement)
- (f) The Drive, Stubbington x 1 (replacement)
- (g) Botley Road, Burridge x 1 (replacement)

14. In addition to the above there is a possibility that a replacement bus shelter along Newgate Lane may be provided by HCC (should funding become available) as part of the Newgate Lane road improvements.

15. As part of the Daedalus development, there are proposals to provide two new bus shelters to facility the new College. One shelter will be in Gosport and one in Fareham borough.

CURRENT ISSUES

16. There are a number of issues that have come to light since Streetscene has taken on the responsibility for bus shelter maintenance and these are as follows:
- (a) The total of number of bus shelters now in the borough exceeds the number allowed for in the original contract with Primesight. Therefore, twenty one shelters and their maintenance could be considered to be outside of the remit of the contract.
 - (b) The specification for the maintenance of the advertising shelters is not the same as for the non-advertising shelters owned by FBC, for example there is no consistency of work items such as removal of graffiti or fly posting.
 - (c) The maintenance contractor employed by Primesight isn't local and therefore the response to emergencies is not as quick as it could be. Therefore, in a number of cases, it has been necessary for the Council to ensure a situation is safe because it needs attention immediately.
 - (d) Although the advertising shelters are visited every two weeks or so, mainly for the purpose of changing the advertising posters, it seems that other shelters are not visited very frequently at all. And although there are very few complaints about shelters and their maintenance, it is usually in relation to their cleanliness.
 - (e) With regard to the general positioning of shelters, it has become apparent that their location can become obsolete if and when First Bus decides that their routes are no longer viable. An example is the two shelters that are located adjacent the Crematorium that are no longer used because the bus does not pass by anymore.

THE WAY FORWARD

17. At the current time, the Council is unable to alter the contract or its contract term unless it is was by mutual agreement. At this late stage in the contract (just over two years to run) it is unlikely to be beneficial to end it early unless alternative plans have been explored and put into place and which could be undertaken in a seamless manner.
18. Hart and Rushmoor District Councils are in a similar situation to Fareham and are aiming to go out to tender in February 2014 to find suppliers who will operate their bus shelter stock. This tender will be a framework agreement which will be available for other Councils to join either at the start or during the term of the contract.
19. Streetscene officers intend to become involved in the preparation of the specification being produced so that any tender taking place has the potential to be beneficial to Fareham in the event that the framework is adopted.

CHALLENGES AHEAD

20. This report covers the current maintenance responsibilities for bus shelters; it does not discuss the provision of the bus shelters themselves. There are a number of issues that need to be addressed going forward. These include:

- (a) The question of whether the council should continue to provide bus shelters.
- (b) The requirement for a more strategic approach to bus shelter provision, especially in light of future developments such as Welborne, in north Fareham.
- (c) The capital investment required to bring the bus shelters up to an higher standard, and an ongoing replacement programme

21. Members are asked to consider these questions at the meeting. This would assist officers in preparing a strategy for adoption when the current contract ends.

RISK ASSESSMENT

22. There are no significant risk considerations in relation to this report

CONCLUSION

23. At the current time, Primesight has the contract to manage and maintain the 161 bus shelters throughout the borough, which comes to an end in March 2016. Over the next two years, decisions will need to be made regarding the retendering opportunities, potential refurbishment programme and a more strategic approach to bus shelter provision.

Background Papers:

None

Reference Papers:

None

Enquiries:

For further information on this report please contact Sue Woodbridge. (Ext 4546)

Primesight owned shelters – maintenance schedule

Activity	Response
Quality Check	Visit every 20 working days and carry out a total quality check
Cleaning	10 working days in Portchester, Stubbington and Fareham towns 20 working days elsewhere
Graffiti / fly posting	Offensive – remove within one working day Non offensive – remove within three working days
Emergency and structural damage	Respond within 4 hours
Glazing repairs	Respond within 3 working days
Electrical repairs	3 working days – faults like replacement fuses and bulbs 10 working days – minor faults including rewire 10-20 working days – major faults in supply
Urgent repairs	Within 3 working days
Non urgent repairs	Within 10 working days
Structural safety check	6 monthly inspection
Electrical safety check	3 monthly inspection

Council owned shelters – Maintenance schedule

Painting	Paint FBC shelters in first year of agreement and thereafter every three years
Repairs	Make good any missing or damaged glazing panels
Cleaning	Visit on a four weekly cycle

FAREHAM

BOROUGH COUNCIL

Report to Streetscene Policy Development and Review Panel

Date **09 January 2014**

Report of: **Director of Street Scene**

Subject: **IMPACT OF WEEKLY REFUSE COLLECTION**

SUMMARY

The purpose of this report is to provide information to members on the financial, environmental and logistical impacts of returning to weekly domestic refuse collections in the borough.

RECOMMENDATION

That members note the contents of the report.

INTRODUCTION

1. At the Streetscene Policy Development and Review Panel meeting on 5 September 2013, it was proposed that a report for information purposes be drafted on the impact of returning to weekly refuse collections in the borough.
2. Fareham Borough Council introduced Alternate Bin Collections along with a free Garden Waste Collection service in September 2005. These changes have increased Fareham's overall recycling rate from 28% in 2005-06 to 38% in 2012-13.
3. In 2007, a Value for Money Review of the Refuse & Recycling Service was conducted. The results helped to inform the Council's decision about the future procurement and delivery of the service. The review concluded the current service delivers value for money and achieves an above average recycling rate.

CURRENT WASTE COLLECTION REGIME

4. The Borough has approximately 48,000 domestic properties which currently receive an alternate weekly refuse and recycling service. Garden waste is also collected once per fortnight from each property. The collection costs to provide these services are met by current budgets (£1.8 million for 2012-13) with the disposal operation and costs managed by Hampshire County Council.
5. Currently the borough is split into 8 main rounds for refuse and recycling collections. Three garden waste rounds collect from half the borough each week split into east and west regions. In addition to these main rounds, a narrow access round operates 3 days per week, collecting from difficult to access properties across the borough. There are two rounds per week collecting from flats. The service requires a total of 21 refuse collection vehicles, 20 drivers and 23 refuse loaders to operate in its current format.

FINANCIAL IMPLICATIONS OF CHANGING TO WEEKLY REFUSE COLLECTIONS

6. The introduction of weekly refuse collections across the borough would require 4 new refuse collection vehicles, with an additional 4 drivers and 8 loaders to be employed to carry out the collections. This would allow the continuation of fortnightly kerbside recycling and garden waste collections to all residents and minimise disruption to the service.
7. The consequential costs would be approximately £638,000 in capital investment and annual revenue costs of approximately £369,000. Details of these costs can be found at Appendix A.
8. Currently the Council receives an annual revenue of approximately £300,000 from the sale of recycling materials collected from blue top bins. Changing to weekly refuse collections would reduce the amount of recycling collected.
9. If the recycling rate were to drop by 5% this would equate to approximately £40,000 of lost revenue from recycling. If the recycling rate were to drop by 10% and return to 28%, which was the recycling rate before introducing alternate weekly collections, this would result in a loss of annual revenue of approximately £80,000.
10. Other authorities in Hampshire which currently offer weekly refuse collections have a recycling rate of between 23% and 26%.

ENVIRONMENTAL IMPLICATIONS OF CHANGING TO WEEKLY REFUSE COLLECTIONS

11. Carbon footprint is defined as the total amount of greenhouse gases (predominantly carbon dioxide CO₂) produced to directly and indirectly support an activity. It is measured in tonnes of carbon per year. The current carbon footprint to collect and dispose of all refuse, recycling and garden waste for Fareham Borough Council is approximately 280 tonnes of carbon per year.
12. An additional 33,000 miles per year would be driven by the extra 4 refuse collection vehicles needed to provide weekly refuse collections. This equates to approximately 83 tonnes of carbon per year, a 30% increase on the council's current carbon footprint for all waste collections. Another environmental consideration is the impact on traffic of additional vehicles driving approximately 33,000 miles per year. This would add to congestion and delays across the borough.
13. The number of bins each resident would have to put out will increase. In alternate weeks, the number of bins to be put out will change. In the first week, residents will be required to put out a refuse bin, a recycling bin and a garden waste sack all on the same day for collection. The following week the residents will put out just the refuse bin. In built up areas of the borough this will cause problems due to the number of bins requiring space at the kerbside for each property. It would also have a negative visual impact on the streetscape with the possibility of bins being left out for collection all the time rather than being returned for storage on the residents property between collections.

OPERATIONAL IMPLICATIONS OF CHANGING TO WEEKLY REFUSE COLLECTIONS

14. The current council depot is near to capacity for vehicles, the addition of 4 more vehicles to the council's fleet would create significant challenges in manoeuvring and parking vehicles safely.
15. With weekly refuse collections, households would have 3 vehicles on collection day for each waste stream one week, and one vehicle collecting refuse the following week. Currently they only have two vehicles for recycling and garden waste one week and one vehicle for refuse the following week.
16. In areas where the narrow access vehicle (NAV) is used to collect alternate weekly collections, this would require residents of this service to have different collection days for each waste stream, so that the NAV vehicle could collect all of their waste separately. Currently this vehicle is used for three days a week and collects from approximately 800 households. These residents would require a specific collection calendar with details of which bin to put on which day. This could result in confusion with nearby streets receiving different collections. Currently the NAV rounds keep to a same schedule as the main rounds for all properties in that area.
17. If more Hampshire authorities reverted to weekly collections, the tonnage of refuse going to the county's energy recovery facilities would increase, putting pressure on the capacity of the infrastructure. The implications would potentially be the diversion of some waste to landfill, or at best, a requirement to increase plant capacity sooner, at significant capital cost.

IMPACT ON RECYCLING RATE

18. Allowing every household to have one 240 litre refuse bin emptied once per week, this would double the current refuse capacity. Increasing the refuse capacity available to residents would result in a reduction in the amount of recyclables collected and therefore have a direct impact on the council's recycling rate.

CUSTOMER DEMAND

19. During the last 3 years the Department of Streetscene has received 3 recorded requests from residents of the borough to return to weekly refuse collections. These have been related to bin odours in the summer months. By offering advice and assistance on keeping the bins cleaned regularly and ensuring all waste is bagged and tied, these problems have been resolved with no further problems reported.
20. To assist residents in dealing with their refuse, households with 6 or more occupants or who have exceptional circumstances can have an additional 180 litre refuse bin to help with capacity. Exceptional circumstances include residents with offensive waste from a medical condition which does not require specific treatment and separate healthcare waste collections. Approximately 600 households currently have an additional refuse bin. All households are entitled to additional recycling bins should they require more capacity.

RISK ASSESSMENT

21. There are no significant risk considerations in relation to this report

CONCLUSION

22. The current arrangements in place for the collection of household waste and recycling collection in the borough are working well and provide good value for money. There is little evidence of any demand from residents to revert to weekly residual waste collections. In the few individual cases where there has been an issue with bin capacity, there are already systems in place to deal appropriately with these.
23. Reverting to weekly residual waste collections in the borough would have a significant impact on capital and revenue budgets, have a detrimental effect on the local environment and create a number of logistical challenges in terms of the operation of the service.

Background Papers:

Streetscene Review Panel Report 11 January 2007 – Review of Alternate Weekly Collection Service

Reference Papers:

None

Appendices:

Appendix A – Financial Costs Relating to Weekly Refuse Collections

Enquiries:

For further information on this report please contact Kitty Rose. (Ext 4747)

APPENDIX A – COSTS RELATING TO WEEKLY REFUSE COLLECTIONS

Capital Costs

4 refuse collection vehicles	£618,000
Publicity	£ 20,000
Total	£638,000

Annual Revenue Costs

Additional 4 crews of 1 driver & 2 loaders	£256,400
Additional staffing for NAV rounds 2 days per week	£ 28,000
Vehicle maintenance costs	£ 27,000
Vehicle cleaning costs	£ 1,600
Fuel costs	£ 56,000
Total	£369,000

